



Notice of Meeting of

## **LICENSING SUB-COMMITTEE**

**Wednesday, 13 December 2023 at 10.00 am**

**Council Chamber, Council Offices, Cannards  
Grave Road, Shepton Mallet BA4 5BT**

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For further information about the meeting, including how to join the meeting virtually, please contact Democratic Services [democraticservicesteam@somerset.gov.uk](mailto:democraticservicesteam@somerset.gov.uk)

All members of the public are welcome to attend our meetings and ask questions or make a statement **by giving advance notice** in writing or by e-mail to the Monitoring Officer at email: [democraticservicesteam@somerset.gov.uk](mailto:democraticservicesteam@somerset.gov.uk) by **5pm on Thursday, 7 December 2023**.

This meeting will be open to the public and press, subject to the passing of any resolution under the Local Government Act 1972, Schedule 12A: Access to Information.

The meeting will be webcast and an audio recording made.

Issued by (the Proper Officer) on Tuesday, 5 December 2023



# **AGENDA**

**Licensing Sub-Committee - 10.00 am Wednesday, 13 December 2023**

**Public Guidance Notes contained in Agenda Annexe** (Pages 5 - 6)

**Click here to join the online meeting** (Pages 7 - 8)

**1 Appointment of the Chair**

To elect a Chair for this Licensing Sub Committee Hearing.

**2 Apologies for Absence**

To receive any apologies for absence.

**3 Declarations of Interest**

To receive and note any declarations of interests in respect of any matters included on the agenda for consideration at this meeting.

(The other registrable interests of Councillors of Somerset Council, arising from membership of City, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes: [City, Town & Parish Twin Hatters - Somerset Councillors 2023](#) )

**4 Procedure to be followed when considering Licensing Applications under the Licensing Act 2003** (Pages 9 - 12)

**5 Consideration of an Application for the Grant of a Premises Licence in respect of The Three Wishes Fairy Festival, Garslade Farm, Godney** (Pages 13 - 72)

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## Guidance notes for the meeting

### Council Public Meetings

The legislation that governs Council meetings requires that committee meetings are held face-to-face. The requirement is for members of the committee and key supporting officers (report authors and statutory officers) to attend in person, along with some provision for any public speakers. Provision will be made wherever possible for those who do not need to attend in person including the public and press who wish to view the meeting to be able to do so virtually.

#### Inspection of Papers

Any person wishing to inspect minutes, reports, or the background papers for any item on the agenda should contact Democratic Services at [democraticserviceteam@somerset.gov.uk](mailto:democraticserviceteam@somerset.gov.uk) or telephone 01823 357628.

They can also be accessed via the council's website on [Committee structure - Modern Council \(somerset.gov.uk\)](#)

### Members' Code of Conduct requirements

When considering the declaration of interests and their actions as a councillor, Members are reminded of the requirements of the Members' Code of Conduct and the underpinning Principles of Public Life: Honesty; Integrity; Selflessness; Objectivity; Accountability; Openness; Leadership. The Code of Conduct can be viewed at: [Code of Conduct](#)

### Minutes of the Meeting

Details of the issues discussed, and recommendations made at the meeting will be set out in the minutes, which the Committee will be asked to approve as a correct record at its next meeting.

### Public Question Time

If you wish to speak or ask a question about any matter on the Committee's agenda please contact Democratic Services by 5pm providing 3 clear working days before the meeting. (for example, for a meeting being held on a Wednesday, the deadline will be 5pm on the Thursday prior to the meeting) Email [democraticserviceteam@somerset.gov.uk](mailto:democraticserviceteam@somerset.gov.uk) or telephone 01823 357628.

Members of public wishing to speak or ask a question will need to attend in person or if unable can submit their question or statement in writing for an officer to read out, or alternatively can attend the meeting online.

A 20-minute time slot for Public Question Time is set aside near the beginning of the meeting, after the minutes of the previous meeting have been agreed. Each speaker will have 3 minutes to address the committee.

You must direct your questions and comments through the Chair. You may not take a direct part in the debate. The Chair will decide when public participation is to finish. If an item on the agenda is contentious, with many people wishing to attend the meeting, a representative should be nominated to present the views of a group.

### **Meeting Etiquette for participants**

Only speak when invited to do so by the Chair.

Mute your microphone when you are not talking.

Switch off video if you are not speaking.

Speak clearly (if you are not using video then please state your name)

If you're referring to a specific page, mention the page number.

There is a facility in Microsoft Teams under the ellipsis button called turn on live captions which provides subtitles on the screen.

### **Exclusion of Press & Public**

If when considering an item on the agenda, the Committee may consider it appropriate to pass a resolution under Section 100A (4) Schedule 12A of the Local Government Act 1972 that the press and public be excluded from the meeting on the basis that if they were present during the business to be transacted there would be a likelihood of disclosure of exempt information, as defined under the terms of the Act.

If there are members of the public and press listening to the open part of the meeting, then the Democratic Services Officer will, at the appropriate time, ask participants to leave the meeting when any exempt or confidential information is about to be discussed.

### **Recording of meetings**

The Council supports the principles of openness and transparency. It allows filming, recording, and taking photographs at its meetings that are open to the public - providing this is done in a non-disruptive manner. Members of the public may use Facebook and Twitter or other forms of social media to report on proceedings. No filming or recording may take place when the press and public are excluded for that part of the meeting.

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## **Procedure to be followed when considering Licensing Applications under the Licensing Act 2003**

1. The Chair will open the Hearing and introduce the Sub-Committee and Officers. They will then ask each Party to introduce themselves.
2. The Chair will confirm that if a Party is not present their representation/application will be read and taken in to account in reaching the decision.
3. The Chair will address any registerable interest arising under the Code of Conduct.
4. The Chair will consider any submitted requests from a Party for permission for another person to appear at the Hearing. If necessary, the Sub-Committee will retire to deliberate before making a decision.
5. The Chair will confirm that the Hearing will take the form of a round-the-table discussion led by the Sub-Committee in accordance with this procedure. If all Parties present confirm that they have seen and understood the procedure to be followed at the Hearing and agree that they are ready to proceed then the Hearing shall commence.
6. The Chair will remind everyone that the purpose of the Hearing should be borne in mind at all times i.e. to enable those with a right to appear, to amplify their written application or representation. It is also to assist the Sub-Committee to gather evidence and understand the relevant issues.
7. The Chair will confirm what advance papers have been received and that these have been read.
8. The Chair will make clear that all Parties should only address the Sub-Committee in relation to matters they have raised in their application/representation. Any Party wishing to submit late evidence at the Hearing will only be able to do so with the consent of all Parties present and with the consent of the Sub-Committee.
9. The Chair will confirm whether all Parties have seen and understood the procedure to be followed and are ready to proceed with the Hearing.
10. The Chair will ask the Applicant whether they wish to make any amendments to their application with a view to addressing any issues raised by representations.

## 11. Order of Oral Presentation

- (a) The Licensing Officer will present their report outlining the details of the application/notice/representations received.
- (b) Any Party may question the Licensing Officer.
- (c) The Members may question the Licensing Officer.
- (d) Responsible Authorities will present their case and call any witnesses.
- (e) Any Party may question the Responsible Authorities and any witnesses.
- (f) Members may question the Responsible Authorities and any witnesses.
- (g) Other Person(s) will present their case in turn and call any witnesses.
- (h) Any Party may question the Other Person(s).
- (i) Members may question the Other Person(s).
- (j) The Applicant/Licence Holder will present their case and call any witnesses.
- (k) Any Party may question the Applicant/Licence Holder and any witnesses.
- (l) Members may question the Applicant/Licence Holder and any witnesses.

The Chair at their discretion, may change the order of oral presentation at any stage, if it is considered to be beneficial to the flow of the hearing.

- 12. Before moving on to the next Party, the Chair will check there are no further points the current Party wishes to make or any further questions that need to be put to that Party.
- 13. The Licensing Officer may present any further information such as proposed non-mandatory Conditions deriving from the Operating Schedule or suggested by any Party. However, it will remain for the Sub-Committee to determine what conditions will apply, if any, should the application be successful.
- 14. Each Party will be invited to make closing submissions in the following order –
  - a. Responsible Authorities
  - b. Other Persons
  - c. The Applicant
  - d. Licensing Officer

15. The Chair will then close the Hearing and the Sub-Committee will retire to determine the matter. The Legal Advisor will retire with the Sub-Committee to answer any points of law.

16. The Sub-Committee will come to a decision which will be sent to the Applicant and all other relevant Parties together with the details of the right to appeal.

**NOTE:**

In producing this procedure the following has been considered: -

The relevant legislation and statutory guidance together with local policies and procedures.

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## Consideration of an application for the Grant of a Premises Licence in respect of The Three Wishes Fairy Festival, Garslade Farm, Godney

**Author: Olivia Denis**

**Email: olivia.denis@somerset.gov.uk**

**Telephone: 01749 341436**

**Applicant: William Gooden**

**Premises Name: Garslade Farm**

**Premises Address: Godney, Wells, Somerset, BA5 1RX**

### Introduction

- 1 An application was submitted for the grant of a premises licence by William Gooden on 24 October 2023.

The application is for a family friendly event. There will be educational workshops, music and activities provided, with music, activities that include workshops and performances, food and drink and a Fairy Market. Licensable activities will include; the Supply of Alcohol, Regulated Entertainment and Late-Night Refreshment.

The event is proposed to take place over one weekend, once a year beginning on a Friday until Monday, usually in August. The demographic of the people on site will be a range of ages and will include children.

The application is applied for a capacity of up to a maximum of 4,999. It is expected in the first year (2024) capacity to be around 1,500.

The application can be found at **Appendix 1**, the licensed area plan can be found at **Appendix 2**.

- 2 The premise is set on the Somerset Levels in the village of Godney, surrounded by the Mendip Hills, an Area of Outstanding Natural Beauty, and the Wetland Meadows. Garslade Farm is a working organic farm. The current owner runs an organic sheep business with traditional lambing taking place during the winter months, then making way for a campsite and B&B during the summer season.

Two further licensed events are held at Garslade Farm; The Godney Gathering and The Goodentime event.

The Godney Gathering is held once a year, beginning on a Friday and ending on a Saturday in July, usually around 15<sup>th</sup>, attended by around 7,500 persons.

The Goodtime event is also held once a year, over one weekend beginning on a Friday until Sunday, this event took place on 1<sup>st</sup> and 2<sup>nd</sup> September in 2023 with around 600 persons attending. The Goodtime premises licence holder is William Gooden.

Both these Premise licences are granted for a maximum capacity of 9,999 persons.

## Licensable Activities

Proposed Licensable Activities			
Regulated Entertainment	Days	Start Time	Finish Time
Live music & Recorded Music (Outdoors)	Thursday	11:00	23:00
	Friday – Saturday	09:00	12 Midnight
	Sunday	09:00	23:00
Performance of Dance (Outdoors)	Thursday – Sunday	08:00	23:00
Provision of Late-Night Refreshment	Friday – Saturday	23:00	12 Midnight
Supply of Alcohol (On the Premises Only)	Thursday	11:00	23:00
	Friday – Saturday	11:00	12 Midnight
	Sunday	11:00	23:00
Non-standard timings and seasonal variations: None			

## Conditions

- 3 During the representation period agreement was reached between the applicant, Avon and Somerset Constabulary and Somerset Council's Environmental Protection Team for additional conditions to be attached to the licence, should it be granted. These can be found at **Appendix 3**.

## Reason for referral to Licensing Sub-Committee

- 4 A total of 2 representations have been received relating to all four of the Licensing Objectives. A copy of these representations can be found at **Appendix 4 and 5**.

## Relevant Observations

- 5 No representations were received from any Responsible Authorities.
- 6 A map showing the location of the premises and surrounding area can be seen at **Appendix 6**.

## Legal Implications

7 The Live Music Act 2013 and the Legislative Reform (entertainment licensing) order 2014

Live and Recorded Music is deregulated between 08:00 and 23:00 on premises authorised to sale alcohol on the premises, subject to a maximum audience of 500 persons. The Licensing Authority has the power to remove the exemptions but only if and when it conducts a formal Review of the Premises Licence.

## Decision Making Process

8 The Sub-Committee must consider this application on its own merits and from the information contained within the application and this report.

Members are reminded that the duty of the Licensing Authority is to take steps necessary to promote the licensing objectives in the interests of the wider community, the Licensing Objectives, as follows:

- Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- Protection of Children from Harm

In its decision-making process, the Licensing Sub-Committee must have regard to:

- Licensing Act 2003, and subsequent amendments
- The Statutory Guidance issued under Section 182 of the Licensing Act 2003.
- Somerset Council's Statement of Licensing Policy. The policy is available on request and from the Somerset Council website [Licensing Policies and Policy Consultations \(somerset.gov.uk\)](http://somerset.gov.uk)

The options available to the committee are as follows: -

- Grant the variation with no modifications, and only attach conditions as required by the 2003 Act. These shall include mandatory conditions and conditions consistent with the operating schedule.
- Grant the variation, modified to such an extent as the Licensing Authority considers appropriate for the promotion of the Licensing Objectives
- Refuse the variation, giving reasons for its decision.

Should the Committee be mindful to attach conditions to the licence, they must only do so if they are:

- Appropriate, necessary, and proportionate
- Precise, clear, and unambiguous
- Practical, realistic, and enforceable
- Non-duplicative of existing statutory requirements or offences
- Modern and fit for purpose.
- Consideration must also be given the number of conditions being attached.

The Licensing Authority recognises that most Licence Holders seek to follow the law and any enforcement action will normally follow a graduated approach and in the first instance will include education and support. Where licence holders continue to flout the law or act irresponsibly firm action will be taken.

### **Right of Appeal**

- 9** All relevant parties to the decision of the Licensing Authority have the right of appeal to Magistrates Court, in connection with this matter. This must be done within 21 days of being notified in writing of the relevant decision.

### **Appendices**

- 10** Appendix 1 - Application for the Variation of a Premises Licence  
Appendix 2 - Plan of the proposed licensable area  
Appendix 3 – Additional Conditions  
Appendix 4 - Representation received from Mr M Churches  
Appendix 5 - Representation received from St Cuthbert (Out) Parish Council  
Appendix 6 - Map of premises and surrounding area

**END OF REPORT**



**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**I/We William Michael Gooden**

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description			
<b>Garslade Farm Campsite and surrounding fields identified on the map provided.</b>			
Godney			
Wells			
Somerset			
<b>Post town</b>	<b>Wells</b>	<b>Postcode</b>	<b>BA51RX</b>

Telephone number at premises (if any)	
Non-domestic rateable value of premises	N/A

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i as a limited company/limited liability partnership  please complete section (B)
  - ii as a partnership (other than limited liability)  please complete section (B)
  - iii as an unincorporated association or  please complete section (B)
  - iv other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b> Gooden			<b>First names</b> William Michael		
<b>Date of birth</b> [REDACTED]		I am 18 years old or over <input checked="" type="checkbox"/>		Please tick yes	
<b>Nationality: British</b>					
Current residential address if different from premises address		Garslade Farm, Godney			
Post town	Wells		Postcode	BA51RX	
<b>Daytime contact telephone number</b>		[REDACTED]			
<b>E-mail address (optional)</b>		[REDACTED]			
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>		Mrs <input type="checkbox"/>		Miss <input type="checkbox"/>		Ms <input type="checkbox"/>		Other Title (for example, Rev)			
<b>Surname</b>						<b>First names</b>					
<b>Date of birth</b>						I am 18 years old or over <input type="checkbox"/>					Please tick yes
<b>Nationality</b>											
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)											
Current residential address if different from premises address											
Post town							Postcode				
<b>Daytime contact telephone number</b>											
<b>E-mail address (optional)</b>											

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name
Address
Registered number (where applicable)

Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
01	05	2024

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

3 Wishes Fairy festival (3WFF) is a family friendly event where families and children of all ages can enjoy a safe festival environment with their parents/guardians. There are educational workshops, music and activities provided by professional DBS checked facilitators. With music, activities that include workshops and performances, food and drink and a Fairy Market. The festival was established in 2007 and has been running yearly in Mount Edgecombe Country Park in Cornwall

The overall premises site will be the same perimeter as Goodentime festival, we are seeking a premises license to cover inclusion of licensable activities including a late night bar, late night live and recorded music, performances of dance and late night refreshment. The 3WFF will take place 1 weekend a year from Friday to Monday, in August.

The demographic of the people on site will be a range of ages and will include children.

Total area of the proposed Licensable area is approximately 12,500 meters squared. It is bordered by a single country lane on one side, with the nearest residents approximately 500 meters away. The field itself is a campsite during the summer months, with ample sized gateways on 3 sides and hard track ways running through the site.

3WFF will submit an Event Management Plan to the relevant authorities 12 weeks before an event will take place. The 3WFF event will only occur once a year, from Thursday - Sunday, usually in August. The Event Management Plan will name the specific date and time each year.

Given that the proposed licensable area will include some but not all of the camping and back stage areas where the public will not be allowed we have assessed the area and will provide confirmation and details of the quantity of persons on site each year as part of the EMP.

The total licensed area which will be kept clear of camping tents and is useable space for the public at all times will be approximately 12,500 meters squared (outlined in Red on the map provided). We will specify as part of the Event management plan the quantity of people on site each year at least 12 weeks before the event, up to a maximum of 4999. therefore propose that the licensable area hold no more than 2500 persons (including children) at any one time. It is anticipated in the first year (2024) to be around 1500.

The total area of the proposed campsite space is 40,000 meters square, meaning that the campsite can be spread out which is in keeping with the style of the festival.

The carpark is ample in size, measuring 35,000 square meters.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon	-----	-----			
Tue	-----	-----			
Wed	-----	-----	<b>State any seasonal variations for performing plays</b> (please read guidance note 5)		
Thur	-----	-----			
Fri	-----	-----	<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	-----	-----			
Sun	-----	-----			

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon	-----	-----			
Tue	-----	-----			
Wed	-----	-----	<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)		
Thur	-----	-----			
Fri	-----	-----	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	-----	-----			
Sun	-----	-----			

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon	-----	-----	<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue	-----	-----	
Wed	-----	-----	
Thur	-----	-----	<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri	-----	-----	
Sat	-----	-----	
Sun	-----	-----	
	-----	-----	



**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	-----	-----	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue	-----	-----			
Wed	-----	-----	<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Thur	-----	-----			
Fri	-----	-----	<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	-----	-----			
Sun	-----	-----			

**E**

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4) The sound will be amplified and each sound system will have an experienced sound technician overseeing who will ensure correct levels during the event. The live music will be located in either tent structures or outdoors.		
Tue				All amplified music and speakers will be pointed away from local houses and where possible located inside tent structures to minimise disruption. Location of the stages and sound systems will be shown in the event management plan.	
Wed			<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5)		
Thur	11:00	23:00			
Fri	09:00	00:00	<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	09:00	00:00			
Sun	09:00	23:00			

**F**

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)  The sound will be amplified and each sound system will have an experienced sound technician overseeing who will ensure correct levels during the event. The recorded music will be located in either tent structures or outdoors.		
Tue				All amplified music and speakers will be pointed away from local houses and where possible located inside tent structures to minimise disruption. Location of the stages and sound systems will be shown in the event management plan.	
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur	11:00	23:00			
Fri	09:00	00:00		<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)	
Sat	09:00	00:00			
Sun	09:00	23:00			

# G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input checked="" type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)  Performances will be seen by greater than 500 people. These will be limited to small dance performances appropriate to a family fairy festival.	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur	08:00	23:00			
Fri	08:00	23:00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	08:00	23:00			
Sun	08:00	23:00			

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon	-----	-----		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	-----	-----	<b>Please give further details here</b> (please read guidance note 4)		
Wed	-----	-----			
Thur	-----	-----	<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
Fri	-----	-----			
Sat	-----	-----	<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun	-----	-----			

**I**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)  All refreshment providers will be detailed in the Event Management Plan and adhere to appropriate health and safety and hygiene standards.		
Mon					
Tue					
Wed			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)		
Thur					
Fri	23:00	00:00	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	23:00	00:00			
Sun					

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)					
Mon	-----	-----						
Tue	-----	-----						
Wed	-----	-----						
Thur	11:00	23:00				<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri	11:00	00:00						
Sat	11:00	00:00						
Sun	11:00	23:00						
	-----	-----						

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

<b>Name: William Michael Gooden</b>	
<b>Date of birth: 20/10/1991</b>	
<b>Address</b> Garslade Farm Godney Wells	
<b>Postcode</b>	BA51RX
<b>Personal licence number (if known)</b> 22/00004/PERSON	
<b>Issuing licensing authority (if known)</b> London Borough of Lambeth	

**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

## L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finish	
Mon			<p><b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)</p>
Tue			
Wed			
Thur	09:00	00:00	
Fri	00:01	00:00	
Sat	00:01	00:00	
Sun	00:01	00:00	

## M

Describe the steps you intend to take to promote the four licensing objectives:

a) **General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)



Utilising good communications to our guests, volunteers, artists and security personnel via Social media channels, our own website, the ticketing website and signage on site to promote the licensing objectives.

We will provide a detailed Event Management Plan 12 weeks before the event which will detail the plan to promote the 4 licensing objectives.

We will ensure the event we are planning remains in line with current COVID government guidance, and will continue to adapt with the latest advice and information.

#### **b) The prevention of crime and disorder**

We will provide additional section of the Event Management Plan 'Method Statement for 3WFF' which includes the Security teams proposal and level of cover, including the quantity of Security personnel.

##### **Security Personnel**

- There will be SIA personnel on site at all times when members of the public are on site.
- The SIA personnel will be on a shift pattern appropriate to the busy times of the event.
- SIA security badge holders will be used in rotation, any significant events which require backup will therefore utilise the off-duty team members if required.
- SIA security will be in attendance at the entrance to the site at any time when persons are on site, and this will be clearly signposted.
- SIA badge holders will display the correct name and Identification badge when on duty.
- SIA staff will be located at the main gate (also the location of the First aid area) and will also routinely patrol licensable area.
- A register will be kept to include names, dates and times of the persons employed in a security capacity.
- SIA personnel will be able to monitor and assist those attending with a view to maintaining low levels of anti-social behaviour. In addition, they will assist in restricting access to any members of the public that attempt to gain entry without a valid ticket.

It is the duty of the licence holder to take steps to prevent drunkenness and disorderly conduct on the premises. This will be communicated to all staff and fully supported by this event and all its staff.

Any serious disturbance or emergency inside the premises shall be assessed fully and accurately by the Event Management Team. Outside services shall be informed should the incident outweigh the resources on site.

All persons entering the event site shall be required to be in possession of a valid ticket. Any Artists, Volunteers, Security or Personnel on site will also either be in possession of a ticket or have their details manually recorded at the entrance for security purposes.

**Eviction policy:** The event organiser reserves the right to evict people who are deemed to be acting in an anti-social or threatening manner or be in possession of a weapon or glass bottles.

##### **Bottles and Glasses**

- Alcoholic and soft drinks will be served in plastic or cardboard glasses. No glass will be allowed on the site by members of the public.
- Security and volunteers will ask ticket holders at the entrance to forfeit any glass, and we will supply plastic bottles to decant if required.
- The no glass policy will be advertised on our website, ticket platform and social media.
- Customers will not be permitted to take containers of alcohol purchased on site from the premises.

#### **Capacity**

- All persons on site will be issued with a non-removeable wrist band in exchange for their individually barcoded ticket at the entrance gate.
- Volunteers at the gate will scan the ticket and issue wristbands.
- We will monitor quantity of persons on site using a ticketing application.
- The overall size of the proposed licensable area is approximately 12,500 meters squared.
- The licensable area is surrounded by natural barriers of thick hedges and we will utilise Heras fencing where required to ensure non-ticket holders and overcrowding which could lead to crime and disorder.

#### **Drinks promotions**

- All inclusive drinks or other irresponsible drinks promotions or games will not be permitted.
- The designated premises supervisor or a personal license holder will be in charge of the premises when any drinks promotions are taking place.

#### **Drugs**

- We have an Anti-drugs policy and this will be advertised via tickets information, our website and at the entrance.
- SIA personnel will be instructed to seize any drugs found, take details of person/persons and evict from site.
- A drugs register will be maintained.
- A secure location will be supplied to store controlled drugs prior to collection.
- The police will be notified of all seizures of controlled drugs.

### **c) Public safety**

A full risk assessment of the event will be carried out and included in the Event Management Plan.

The short duration of event means significant welfare arrangements and medical provision are not envisaged.

The premises will have current and suitable Public Liability Insurance to a minimum sum of £5 Million. A certificate will be obtained each year and displayed at the premises.

All ticket holders with special requirements will be known to event organisers and additional provision/access will be arranged. We will work in conjunction with any persons requiring additional provision.

#### **Fire safety**

- We have conducted a suitable fire risk assessment at the premises and implemented the necessary control measures.
- The fire risk assessment will be included in the event management plan.
- The event will be open field in nature, with appropriate signage for fire exits.
- We will provide fire extinguishers and water butts situated in convenient locations around the site, with appropriate signage.
- Access lanes will be provided for emergency vehicles and kept clear and free from obstruction at all times.
- Decorations will be located as to not obstruct exits, fire safety signs or fire-fighting equipment.

#### **First Aid**

- The EMP will contain details of the First Aid provisions.
- Adequate and appropriate First Aid equipment and materials are available on the premises and located at the main entrance to the site.
- First aid area will be advertised via signage.
- At least one First Aid trained person will be on site whilst the public is present at all times – all SIA personnel are first aid trained to deal with any minor incidents, and these will be recorded for review after the event.
- First-aid kits will be available on site and there will be welfare point with sufficient water and sun-cream due to the event being held in late summer.

#### **Special Effects**

- Smoke and vapour effects will be positioned to ensure they are placed in positions to ensure there is no risk of burns or asphyxiation. Positioned away from exit routes and volume will be kept to a minimum to ensure does not affect escape routes or cause obstruction to exit signs.
- Strobe lighting may be used, all lighting and effects installed will have appropriate safety precautions.

#### **General**

- Free drinking water will be available at all times when the premises is open to the public and taps are labelled as such.
- A local taxi firm phone number for escorting patrons from the premises will be located at the entrance gate.
- A continuous and accurate record is maintained of the number of patrons within the premises. These records are available upon request.
- Notices are displayed advising customers that they may be subjected to high levels of noise which may affect their hearing.

#### **d) The prevention of public nuisance**

We will utilise communication via tickets, FAQs on our own website, and via signage on the gate.

- All stages and sound systems will be orientated in such a way that they are not facing towards any local houses.
- All lighting and effects will be orientated and located as to minimise local disruption.
- All neighbours in the local area have been approached and notified of the event, we will also issue a reminder of the event 2 weeks before guests arrive. We have an excellent relationship with the local community and we want that to continue.
- All local residents have contact details of the Event Management Team and can notify them of concerns before or during the event as required.
- Waste receptacles will be located in prominent locations around the site.
- Accurate directions will be supplied with the purchase of a ticket . The site is very easy to find on google maps, and the “what3words” location of the entrance gate is “///places.spaceship.flushed”.
- Wheel washing facilities will be provided at the exit of the car park so that the public highway is not effected by mud from the car park if required.

3WFF will provide a Noise Management Plan to the relevant council authority 12 weeks prior to any event.

#### e) The protection of children from harm

We will submit a full safeguarding plan to the relevant authorities as part of the EMP, this will include sections for children and vulnerable adults. It will also include sections for the general safeguarding of the persons on site; both male and female.

We will ensure that all bar staff are aware of our “Challenge 25” bar policy and that clear signage is labelled at each bar. Any alcohol will be securely locked away at night.

Full details of the 3WFF Safeguarding Policy can be found in the document entitled “3 Wishes Fairy Festival (3WFF) Safeguarding Policy Protection of Children, Young People and Adults at Risk”

3 Wishes Fairy festival is a family friendly event where families and children of all ages can enjoy a safe festival environment with their parents/guardians. There are educational workshops, music and activities provided by professional DBS checked facilitators.

#### Checklist:

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.


- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	
Date	23/10/2023
Capacity	Applicant

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

**Notes for Guidance**

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for ‘not-for-profit’ film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening

from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.

- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;

- any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick ‘on the premises’. If you wish people to be able to purchase alcohol to consume away from the premises, please tick ‘off the premises’. If you wish people to be able to do both, please tick ‘both’.
  9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  10. Please list here steps you will take to promote all four licensing objectives together.
  11. The application form must be signed.
  12. An applicant’s agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
  13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
  14. This is the address which we shall use to correspond with you about this application.

**15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be



certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

#### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
  - o evidence of the applicant's own identity – such as a passport,
  - o evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - o evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any

family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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**Agreed Conditions – 3 Wishes Fairy Festival**

**Police Alcohol Licensing Officer for Avon and Somerset Constabulary**

- 1** The Premise Licence Holder/Event Organiser shall submit an Event Safety Management Plan (ESMP) to Avon & Somerset Constabulary at least 18 weeks prior to the event: It shall contain the following information listed from a – j. A final plan shall be agreed with all the responsible authorities at least 4 weeks prior to the event taking place.
- a) Details of the event profile, expected capacity and total capacity (public and crew set-up and breakdown)
  - b) Detail of all entertainment to be provided, event operating timescale and ticketing procedures;
  - c) Detail of management structure including roles and responsibilities of the command system;
  - d) Communication systems to be in place (in accordance with the Health & Safety Executive's Event Safety Guide current edition);
  - e) Ticketing arrangements;
  - f) Queueing system controls.
  - g) Detail of who is responsible for the implementation and reporting of Injuries, Diseases and Dangerous Occurrences throughout the event and detail of where the accident book is to be kept throughout the event.
  - h) Details of major incident procedures, the traffic management plan and any Temporary Demountable Structures (TDS) that will be use at the event; these shall take into account the recommendations in the current edition of the Health and Safety Executive's Event Safety Guide, or any other guidance recognised by the Licensing Authority.
  - i) Details of the potable water policy
  - j) An A1 scaled site plan which includes:
    - Site boundaries, entrances and exits
    - Main roads
    - Information points
    - Location of all entertainment and facilities
    - Public telephones / mobile charging units
    - Vehicle/ pedestrian conflict points
    - Artificial lighting to be provided on site
    - Location of generators

- All activities and facilities including location of food stalls
- All stages and demountable structures
- Performance areas
- Welfare facilities
- Toilets
- First aid facilities
- Location of water tankers
- Lost children area
- Meeting point
- Location of fire points and fire-fighting equipment (specifying what equipment will be provided)
- Onsite waste depot

**2** The Premises Licence Holder and or event organiser shall carry out an event risk assessment and develop a robust security and separate stewarding operation plan which shall include a deployment plan and crowd management plan. These plans shall be agreed with the Avon and Somerset Constabulary 12 weeks prior to the event.

The plan shall include numbers of SIA registered security personnel to be deployed and the tasks/locations they will be working at throughout the event, with sufficient numbers to deal with any potential crime and disorder issues. The ratio of SIA shall be set at 1-100 unless otherwise agreed with Avon and Somerset.

Separate plans shall be drawn up to identify the number of paid and unpaid stewards to be deployed at the event and the tasks/locations they will be working at throughout the event. These plans will form part of the ESMP and shall be submitted and agreed by Avon and Somerset Constabulary 12 weeks prior to the event.

Door supervisors who have been approved by the Security Industry Authority or any accreditation scheme recognised by the Licensing Authority shall be used to vet customers and maintain public order.

The premises licence holder shall ensure that the following details for each door supervisor are contemporaneously entered into a bound register kept for that purpose:

- Full name,
- Date of birth
- Address
- Contact telephone numbers
- SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation),
- Commencement date and time of performing duties at the premises.
- The time they completed their duty.
- The full details of any agency through which they have been allocated to work at the premises if appropriate



This register is to be kept at the premises at all times and shall be so maintained as to enable an authorised officer of the Licensing Authority or Police to establish the particulars of all door stewards engaged at the premises during the event.

This record shall also be made available for inspection by an authorised Officer of SSDC or Police post event and shall be retained for period of not less than 6 months.

The premises licence holder shall ensure that all door supervisors on duty at the premises wear a current identification badge, issued by the Security Industry Authority or any accreditation scheme recognised by the Licensing Authority, in a conspicuous position to the front of their upper body or arm.

The Premises Licence Holder shall define behaviours likely to invoke an eviction (including but not limited to causing a disturbance, displaying anti-social behaviour, entry without a valid ticket, drug dealing, unauthorised selling) under the Evictions Policy, as part of the ESMP. This policy will also include details on the process for removing persons from the event site by the event security staff as expediently as possible, duty of care procedures, onward travel arrangements for evictees, and where necessary handing persons over to Police.

The premise licence holder or event organiser will ensure that an incident logbook is completed throughout the duration of the event. All entries must include day/date/time, name of person who has made an entry and ID number /badge number, the issue/occurrence, the location, who attended and how managed, the outcome and if handed over, any medical treatment, emergency service attendance. Such a log book should be either an electronic or bound ledger without pages torn or removed. The ledger MUST be legible, available for view by any RA on request and have adequate entries to demonstrate all incidents, daily / emergency meetings, complaints, crimes reported, steward or SIA issues. This logbook must be retained on site at all times throughout the duration of the event and be made available for inspection at the request of any RA and shall be retained for a period of no less than 6 months after the event.

An additional Security Logbook will be completed by security throughout the duration of the event including the build-up and break down stage. All entries must include day/date/time, name of who has made an entry and ID number/SIA badge number, the issue/occurrence, the location, who attended and how managed, the outcome and if handed over, any medical treatment and whether there was any emergency service attendance. Such a logbook should be either an electronic or a bound ledger without pages torn or removed. The ledger MUST be legible, available for view by any RA on request and have adequate entries to demonstrate all incidents, meetings, complaints, crimes reported, steward or SIA issues etc.

This logbook must be retained on site at all times throughout the duration of the event and be made available for inspection at the request of any RA and shall be retained for a period of no less than 3 months after the event.

- 3 The Premises Licence Holder shall ensure that no person who is knowingly drunk or disorderly is allowed to enter or remain on the premises.
- 4 The Premises Licence Holder and or event organiser shall operate a zero tolerance to drugs and shall develop a Drugs Policy in line with the Misuse of Drugs Act 1971.

### **Somerset Council Environmental Protection**

- 1 The Premises Licence Holder shall produce a Noise Management Plan (NMP). The aim and objective of the NMP shall be to ensure that measures, which are designed to meet the public nuisance licensing objective, are in place.
- 2 The final version of the NMP shall be agreed with the licensing authority and the Council's Environmental Protection Team at least 12 weeks prior to the proposed event.
- 3 The noise management plan shall include the following inter-alia provisions:
  - Ensure that during the operating time for each venue, the sound levels are controlled appropriately, in line with the licence conditions.
  - Ensure that noise levels shall be monitored proactively at noise sensitive locations and that the noise sensitive locations are identified to the licensing authority and how they may be further refined using local meteorological data.
  - Identify provision to visit any other location subject to a complaint alleged by a noise sensitive receptor
  - Identify a point of contact for the licensing authority for the duration of the event by nominating a named person and telephone number. Identify and provide a hot line telephone number, for the duration of the event, to enable local residents to contact them with any queries or concerns in a timely manner.

### **Conditions created from the Operating Schedule**

- 1 Notices will be displayed advising customers that they may be subjected to high levels of noise which may affect their hearing.
- 2 All lighting and effects will be orientated and located as to minimise local disruption.
- 3 The Premises Licence Holder and or event organiser will issue a reminder of the event 2 weeks before guests arrive to all neighbours in the local area.
- 4 Waste receptacles will be located in prominent locations around the site.
- 5 Accurate directions will be supplied with the purchase of a ticket the "what3words" location of the entrance gate is "///places.spaceship.flushed".

- 6** Wheel washing facilities will be provided at the exit of the car park so that the public highway is not affected by mud from the car park if required.
- 7** Bar staff will be made aware of the “Challenge 25” bar policy and clear signage will be on display at each bar.

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**REPRESENTATION FORM**

**OTHER PERSON (Person/Body)**

WK

Your Name/Company Name/Name of Body you represent	GLASTONBURY WEDDING AND EVENTS VENUE GODNEY FARM, MICHAEL CHURCHES
Postal and email address	GODNEY FARM GODNEY WELLS BAS IREX
Contact telephone number	[REDACTED]

Name of the premises you are making a representation about	THREE WISHES FAIRY FESTIVAL.
Address of the premises you are making a representation about	GARSLADE FARM. CRANNEL LANE GODNEY, WELLS SOMERSET BAS IREX

The recently implemented Police Reform and Social Responsibility Act 2011 has removed the term 'interested party' from the Licensing Act 2003 'the Act', to be replaced by the term Other Person.

**Other persons**

An other person for the purposes of the 2003 Act means the following (as per section 13 of the 2003 Act):-

- (a) persons who live, or are involved in a business, in the relevant licensing authority's area
- (b) a body representing persons who live in the relevant licensing authority's area
- (c) a person involved in a business in the relevant licensing authority's area
- (d) a body representing persons involved in such businesses,
- (e) a member of the relevant licensing authority.

Furthermore the 'vicinity' test has also been removed from 'the Act'. It is for the objector to evidence how they would be affected by the presence of the trading of the business in question. The terms vicinity and interested persons are still referred to within the Mendip District Council Statement of Licensing Policy and should be disregarded.

Please detail the approximate distance between yourself and the premises applying for a licence	SAME POSTCODE ADJOINING FARM. 800 METRES BY ROAD.
Your representation must relate to one of the four Licensing Objectives. Please detail	Please detail the evidence supporting your representation and the reason for your representation. (Please use separate sheets if necessary)
TO PREVENT CRIME AND DISORDER	ADVERTISED AS A FAMILY FESTIVAL DESPITE THE APPLICATION REQUESTING LATE NIGHT SALE OF ALCOHOL AND LOUD MUSIC ALONG WITH SMOKE AND VAPOUR EFFECT NOT IDEAL FOR MINORS + CHILDREN

	NO CONTINGENCY PLANS FOR WET WEATHER AS ONLY A FIELD AND A SLOPE UPWARDS FOR ANY CARS LEAVING THE SITE. THERE IS NO HARD ROADWAYS IN THE CAR PARK
PUBLIC SAFETY	NO EMERGENCY ACCESS LANES OR ROUTE ON MAP. ACCESS INTO THE SITE IS ONLY ONE ENTRANCE AS SHOWN ON THE MAP. THE LICENSE APPLICATION IS FOR UP TO 4999 PEOPLE. THERE ARE SEVERE SAFETY ISSUES ON THE ACCESS AND EXIT POINTS TO THIS SITE. THE OVERFLOW CAMPING IS TWICE THE SIZE OF THE MAIN CAMPING.
TO PREVENT PUBLIC NUISANCE	THE APPLICATION HAS APPLIED FOR LATE NIGHT MUSIC ON FOUR NIGHTS AND THE SALE OF ALCOHOL ON <del>FOR</del> TWO LATE NIGHTS AMPLIFIED MUSIC WILL BE HEARD BY ALL LOCAL NEIGHBOURS, THE VILLAGE ONLY HAS NARROW COUNTRY LANES WITH MANY FARMS GOING ABOUT HARVESTING. THE ROADS WILL BE CONGESTED CAUSING A PUBLIC NUISANCE.
THE PREVENTION OF HARM TO CHILDREN	IS IT NECESSARY TO HAVE LOUD AMPLIFIED MUSIC, LATE NIGHT DRINKING WITH SMOKE + VAPOUR EFFECTS WITH MINORS PRESENT. A FESTIVAL IN THE SAME LOCATION THREE WEEKS BEFORE AND THREE WEEKS AFTER IS NOT ACCEPTABLE TO THE PEOPLE OR BUSINESSES IN THE VILLAGE.

Suggested conditions that could be added to the licence to remedy your representation, or other suggestions you would like the Licensing Sub Committee to take into account	THIS APPLICATION HAS BEEN PRE EMPTED AS IT IS ADVERTISED SINCE LAST JULY WITH TICKET PRICES ALL IN PLACE. (SEE ATTACHED FLYER) A ROAD MANAGEMENT PLAN WILL HAVE TO BE IN PLACE AND WITH SIMILAR NUMBERS OF ATTENDEES, TO THE GODNEY GATHERING. IT MEANS A 6 MILE DIVERSION WE HAVE AN SUCCESSFUL WEDDING BUSINESS IN THE VILLAGE EMPLOYING MANY LOCAL PEOPLE. WE CANNOT OPERATE DIVERTING GUESTS 6 MILES TO GET TO THE CHURCH. ONE EVENT IS FINE, THREE IS NOT ACCEPTABLE
---	---

Generally if there is to be hearing to determine the premises licence (or club premises certificate) application, the Councillors will only be able to consider matters that have been previously disclosed. No new evidence can be introduced at the hearing. It is therefore imperative that you detail all matters that you wish to be considered on this initial representation. (Please attach additional sheets if necessary).

All representations in their entirety, including your name and address, will be disclosed to the applicant for the premises licence.

Signed: 

Date:

15/11/2023

Please return this form along with any additional sheets to: The Licensing Department, Mendip District Council, Cannards Grave Road, Shepton Mallet. BA4 5BT. Or email to [licensing@mendip.gov.uk](mailto:licensing@mendip.gov.uk)  
**This form must be returned within the Statutory Period, which is generally 28 days from the date the notice was displayed on the premises or the date specified in the Public Notice in the newspaper. Please contact the Licensing Department to confirm this date.**

# 3 Wishes Fairy Festival is at Mount Edgcumbe House and Country Park (Official).

\* Plymouth · July 1st 2022 \*

NEWS: 3 Wishes Fairy Festival: Gathering of the Celtic Faerie Clans 2024 (Photography by @danniellajaine)

Photos of Tai Chi teacher Lucy of @balanced\_flame - Check out the light radiating from her 🌟❤️🌟🌟❤️🌟🌟🌟

## ABOUT OUR NEW HOME:

We are excited to announce more info about our beautiful new home, in the heart of Avalon, with views of Glastonbury Tor, and nestling on a Ley Line.

It has easier access, is a flatter site with just a gentle slope, and has camping and glamping options to choose from within close walking distance, so you are never far away from the fairy fun.

All things which we know are important to you and helped us decide on this magical new location.

Closest Train station is Castle Cary.

## FESTIVAL DATES AND TIMES:

\*Early Entry (ticket purchase required) Friday 3pm onwards.

There will be food, entertainment and stalls as you would expect to find with us on a Friday.

\*Weekend opening- Saturday from 10am & Sunday 10am, all guests must be off site Monday morning by 11am

## WHAT'S CHANGED?

\*NEW DATES! August (16th early entry) & 17th-18th.

\*Fairy Festival tickets provide you with access to our event only

\*Camping, Carparking and Glamping are booked separately

\*Adult camping £12.50 per person, per night, includes a vehicle.

\*Children under 16 camp for free (up to a maximum of two U16's per adult)

\*Day parking £10 per vehicle, per day for non-campers

\*No admittance for dogs at new location, sorry.

\*All tickets will be sold via AllEvents: <https://allevents.in> LINK in BIO

## FURTHER INFO:

2024 Adult Super early birds INCLUDING early entry (camping etc not included in super early bird offer) currently on sale via AllEvents extended until midnight on Sunday 2nd July.

Your tickets can still be transferred by written prior agreement.

No refunds, except in the case of event cancellation.

Looking forward to seeing you next year!

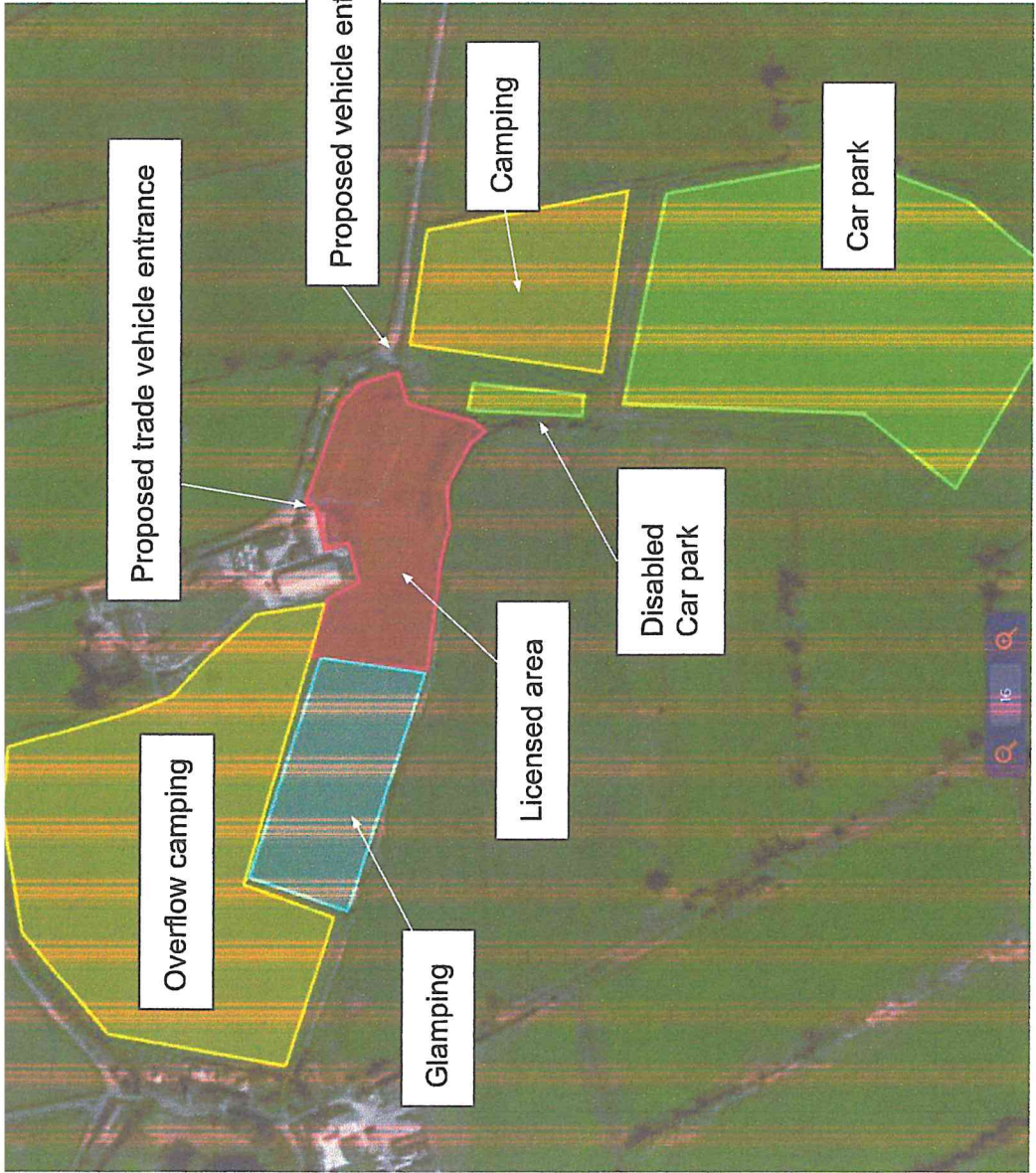
With love, light and magical fairy blessings,

The 3 Wishes Team

Join the newsletter at [www.fairyfestival.co.uk](http://www.fairyfestival.co.uk) for updates

\* ALL THIS SEEMS TO BE A  
PRE DETERMINED OUTCOME.





ONE 20'  
ENTRANCE  
FOR VEHICLES ON  
SITE DOWN HILL  
ONTO A GRASS  
SURFACE.

We will utilise communication via tickets, FAQs on our own website, and via signage on the gate.

- All stages and sound systems will be orientated in such a way that they are not facing towards any local houses.
- All lighting and effects will be orientated and located as to minimise local disruption.
- All neighbours in the local area have been approached and notified of the event, we will also issue a reminder of the event 2 weeks before guests arrive. We have an excellent relationship with the local community and we want that to continue.
- All local residents have contact details of the Event Management Team and can notify them of concerns before or during the event as required.
- Waste receptacles will be located in prominent locations around the site.
- Accurate directions will be supplied with the purchase of a ticket . The site is very easy to find on google maps, and the "what3words" location of the entrance gate is "///places.spacehip.flushed".
- Wheel washing facilities will be provided at the exit of the car park so that the public highway is not effected by mud from the car park if required.

3WFF will provide a Noise Management Plan to the relevant council authority 12 weeks prior to any event.

ARISH COUNCIL REQUESTED REPRESENTATION AS GARSLADE FARM IS NOT IN GODNEY

NO NOTIFICATION ONLY SMALL BLUE SIGN ON CAMPSITE GATE

THIS IS A JOKE PICTURES OF MUD ON THE ROAD MORE THAN 6" DEEP WITH TRAILERS PULLING THEM OUT.

**e) The protection of children from harm**

We will submit a full safeguarding plan to the relevant authorities as part of the EMP, this will include sections for children and vulnerable adults. It will also include sections for the general safeguarding of the persons on site; both male and female.

We will ensure that all bar staff are aware of our "Challenge 25" bar policy and that clear signage is labelled at each bar. Any alcohol will be securely locked away at night.

Full details of the 3WFF Safeguarding Policy can be found in the document entitled "3 Wishes Fairy Festival (3WFF) Safeguarding Policy Protection of Children, Young People and Adults at Risk"

3 Wishes Fairy festival is a family friendly event where families and children of all ages can enjoy a safe festival environment with their parents/guardians. There are educational workshops, music and activities provided by professional DBS checked facilitators.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start? 

DD	MM	YYYY
01	05	2024

If you wish the licence to be valid only for a limited period, when do you want it to end? 

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

3 Wishes Fairy festival (3WFF) is a family friendly event where families and children of all ages can enjoy a safe festival environment with their parents/guardians. There are educational workshops, music and activities provided by professional DBS checked facilitators. With music, activities that include workshops and performances, food and drink and a Fairy Market. The festival was established in 2007 and has been running yearly in Mount Edgecombe Country Park in Cornwall

The overall premises site will be the same perimeter as Goodentime festival, we are seeking a premises license to cover inclusion of licensable activities including a late night bar, late night live and recorded music, performances of dance and late night refreshment. The 3WFF will take place 1 weekend a year from Friday to Monday, in August.

The demographic of the people on site will be a range of ages and will include children.

Total area of the proposed Licensable area is approximately 12,500 meters squared. It is bordered by a single country lane on one side, with the nearest residents approximately 500 meters away. The field itself is a campsite during the summer months, with ample sized gateways on 3 sides and hard track ways running through the site.

3WFF will submit an Event Management Plan to the relevant authorities 12 weeks before an event will take place. The 3WFF event will only occur once a year, from Thursday - Sunday, usually in August. The Event Management Plan will name the specific date and time each year. **ALREADY IN PLACE. PRE-DETERMINED.**

Given that the proposed licensable area will include some but not all of the camping and back stage areas where the public will not be allowed we have assessed the area and will provide confirmation and details of the quantity of persons on site each year as part of the EMP.

CAMPSITE FOR 15 PITCHES MAX IN THE FRONT S HOOK-UP

- We have conducted a suitable fire risk assessment at the premises and implemented the necessary control measures.
- The fire risk assessment will be included in the event management plan.
- The event will be open field in nature, with appropriate signage for fire exits.
- We will provide fire extinguishers and water butts situated in convenient locations around the site, with appropriate signage.
- Access lanes will be provided for emergency vehicles and kept clear and free from obstruction at all times.
- Decorations will be located as to not obstruct exits, fire safety signs or fire-fighting equipment.

#### First Aid

- The EMP will contain details of the First Aid provisions.
- Adequate and appropriate First Aid equipment and materials are available on the premises and located at the main entrance to the site.
- First aid area will be advertised via signage.
- At least one First Aid trained person will be on site whilst the public is present at all times – all SIA personnel are first aid trained to deal with any minor incidents, and these will be recorded for review after the event.
- First-aid kits will be available on site and there will be welfare point with sufficient water and sun-cream due to the event being held in late summer.

#### Special Effects

- Smoke and vapour effects will be positioned to ensure they are placed in positions to ensure there is no risk of burns or asphyxiation. Positioned away from exit routes and volume will be kept to a minimum to ensure does not affect escape routes or cause obstruction to exit signs.
- Strobe lighting may be used, all lighting and effects installed will have appropriate safety precautions.

#### General

- Free drinking water will be available at all times when the premises is open to the public and taps are labelled as such.
- A local taxi firm phone number for escorting patrons from the premises will be located at the entrance gate.
- A continuous and accurate record is maintained of the number of patrons within the premises. These records are available upon request.
- Notices are displayed advising customers that they may be subjected to high levels of noise which may affect their hearing.

d) The prevention of public nuisance

NO  
EMERGENCY  
ACCESS  
ROUTES  
CN  
MAD

NOT  
SUITABLE FOR  
MINORS

NOT  
SUITABLE  
FOR  
CHILDREN



Clerk to the Council: Mrs D Boulton  
41 Goodymoor Avenue  
Wells BA5 2JJ  
Tel: 01749 670938  
Email: godneyclerk@hotmail.co.uk  
Office opening hours Monday & Tuesday 9am – 12 pm

www.godneyparishcouncil.co.uk

Notice is hereby given that the Meeting of Godney Parish Council, which members are summoned to attend will be held in Godney Village Hall, Godney on Thursday 19<sup>th</sup> October 2023 at 6.30 pm.

*R. Evans*

R Evans, Chairman 8<sup>th</sup> November 2023

**Council Members:** Richard Evans, Christine Steadman, Amanda Ryder, Jack Murdoch-North, Kim King, Stephanie Groves, Tony Beadsworth. **Somerset Council:** Cllrs Ros Wyke & Heather Shearer.

**GODNEY PARISH EXTRAORDINARY COUNCIL MEETING  
GODNEY VILLAGE HALL – Wednesday 15<sup>th</sup> November 2023 at 6.30pm**

**Public Time:** Before the meeting there will be a public session to enable the electorate of Godney Parish to make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes. This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. It would be helpful if anyone wishing to speak would notify the Clerk prior to the meeting.

**AGENDA**

1. **APOLOGIES**
  2. **Declarations of interest and Dispensations.**  
To receive declarations of interest from Councillors on items on the agenda  
To receive written requests for dispensations for disclosable pecuniary interests (if any)
  3. **LICENSING APPLICATION. To discuss and submit comments and observations to Somerset Licensing Authority. Garslade Farm, Garslade Campsite and surrounding fields, Godney, BA5 1RX**  
\* A 4-day event, to take place once a year, usually in August, commencing on Thursday and concluding on Monday with licensing activities which include the supply of alcohol, late night refreshment and the provision of regulated entertainment, live music, recorded music and performance of dance end at 12 midnight on Sunday.
  4. **DELEGATED RESPONSIBILITIES** To delegate authority to the Parish Clerk in consultation with the Chairman and Vice-Chairman, to decide any urgent matters arising before the next meeting.
  5. **DATES OF FUTURE MEETINGS.** 21 December, January 2024 no meeting, 22 February, 21 March. Please see noticeboards in case of any change.
- END

\* NO MENTION OF A FAMILY BASE FESTIVAL

## Alcohol: objecting to a licence

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### 3 Alcohol: objecting to a licence

#### Summary

#### Under the

Licensing Act 2003, a premises licence is required for the sale or supply of alcohol. The licence must also name a designated premises supervisor (DPS) – the person who has day-to-day responsibility for the running of the business and who is the primary contact for the licensing authorities and police.

Premises licences are issued by the licensing authority in which the premises are situated or, in the case of premises straddling an area boundary, the licensing authority where the greater part of the premises is situated.

Objections can be raised against an application for a new licence or a variation of an existing licence. It is also possible to trigger a review of an existing licence. The term used in the 2003 Act, regulations, and associated guidance is not “objections” but “representations”. All representations must be relevant to one of the licensing objectives:

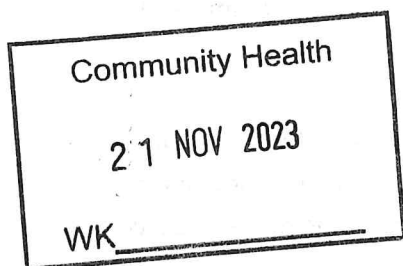
- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance;
- the protection of children from harm.

The key document on which local authorities rely, in their role as licensing authorities, is Home Office guidance (revised April 2017) issued under section 182 of the 2003 Act.

Variations to premises licences that would not impact adversely on the licensing objectives are subject to a simplified “minor variations” process (described in the Home Office guidance).

This Paper refers to the law in England and Wales.

<https://www.somerset.gov.uk/business-economy-and-licences/licensing/recent-licence-applications/>



FA [REDACTED]  
Licensing  
Council Offices  
Cannards Grave Road  
Shepton Mallet  
Somerset BA4 5BT

Mrs Lisa Pool, Parish Clerk  
St Cuthbert (Out) Parish Council  
Council Offices  
Cannards Grave Road  
Shepton Mallet  
Somerset BA5 5BT

20th November 2023

Dear Sir / Madam

**Re: THREE WISHES FAIRY FESTIVAL, GARSLADE FARM WK/202306971**

St Cuthbert (Out) Parish Council understand the value of events such as these for the local economy and for attracting new visitors. However, the Parish Council's Planning Committee strongly object to this license application for the following reasons:-

**In accordance with The Licensing Act 2003 4 key objectives, the Council have the following concerns**

**The prevention of crime and disorder:** there are numerous challenges to reaching this objective, such as insufficient details of the numbers of security staff, their powers to evict and to where, the resources of, and access for, the Police to support if needed

**Public safety:** there are numerous challenges to reaching this objective such as the narrow roads and precarious passing places, no footways around the site, increased volume of traffic, lack of measures to deal with non-ticket holders arriving by car

**The prevention of public nuisance:** there are numerous challenges to reaching this objective, such as the potential for late night and daytime disorder, noise (possibly amplified from outdoors), commotion, anti-social behaviour and significant disruption to local residents, not least the proposed NINE MILE DETOUR that residents will be obliged to use during the three day event in order to go about their daily lives. This appears to be a wholly disproportionate requirement to be imposed on the local community

**The protection of children from harm:** the scale of late-night entertainment would seem to challenge the idea that this is safely a family-friendly event and the atmosphere between daytime

and evening activities is marked. Safeguarding measures can be followed more easily during daytime but with much less assurance at night time.

Considering recent revised Home Office guidance<sup>1</sup>, issued under section 182 of The Licensing Act 2003, this license application is at odds with the additional key aims and purposes, beyond the 4 statutory licensing objectives:

**-protecting the public and local residents from crime, anti-social behaviour and noise nuisance caused by irresponsible licensed premises:** there was reported anti-social conduct at a different Godney festival last year with urinating in lanes, reckless parking and noise nuisance

**-giving the police and licensing authorities the powers they need to effectively manage and police the night-time economy and take action against those premises that are causing problems:** given the limited police resources when called to an unauthorised gathering near Priddy recently and combined with the difficult access, there is some doubt that the police would be able to manage and police the night-time economy

**-providing a regulatory framework for alcohol which reflects the needs of local communities and empowers local authorities to make and enforce decisions about the most appropriate licensing strategies for their local area;** given that the festival is relocating from Mount Edgecombe Country Park, Cornwall, the priority for the applicant and organisers do not appear to be local residents first.

**-encouraging greater community involvement in licensing decisions and giving local residents the opportunity to have their say regarding licensing decisions that may affect them:** There does not appear to have been any attempt by the organisers to involve the local community or even ascertain their views. Indeed, residents are extremely distressed at yet more potential disruption to their quality of life and day-to-day living and aspire to having their concerns addressed and views considered. (Please also see comments under the paragraph "Lack of consideration for residents" below).

**Other broader concerns include:**

**Access & Traffic Management:** the diversion route does not allow access to residents on Polsham Lane, beyond the junction with Swansherd Lane. It also adds a dangerous and lengthy route on largely single-lane unclassified roads. The Parish Council are adamant that the lengthy diversion is not necessary if suitable access and a one-way system was in place from the entrance and exit of the festival site. The proposed eastern entrance should be widened, some groundworks laid to strengthen the field and **should only be allowed access from one direction and should exit in the opposite direction**. There should be suitable road signage for "festival traffic only".

---

<sup>1</sup> Revised guidance issued under Section 182 of the Licensing Act 2003 (Home office)



**Festival concentration:** with this application, residents would experience 3 festivals in 3 months, between July & September with 2 other festivals (The Godney Gathering & Goodentime) growing in size year on year and presents numerous challenges.

**Business disruption:** the 9-mile diversion and ambiguous signage has a heavy impact on local businesses. Milk deliveries, camp site visitors, day-to-day work routines & farm traffic (particularly silage in summer) are all impacted not only by the traffic management plan but also the weight of traffic the event will generate. More specifically, a wedding venue stands to lose bookings when customers are informed of the diversion and road chaos that they and their guests would have to endure.

**Lack of consideration for residents:** the Licensing Authority should take into account the context of the protracted disruption to residents between July and September. There has been heavy resident representations both to Godney & St Cuthbert (Out) Parish Council, demonstrating anxiety that such little regard is paid to access to homes and businesses, particularly in Polsham.

**Road safety:** the quality of roads is already poor and roadside subsidence prevalent: additional traffic in narrow lanes is a genuine safety concern from residents.

**Early assumptions & promotion by festival organisers:** there was some dismay that the organisers of the 3 Wishes Fairy Festival were promoting the event as early as July 2022 without having consulted with residents or before any licensing application was submitted.

**Potential for flooding:** the site is between 5 & 10m above sea level and the car park bordered on two sides by Moggs Rhyne. There appears to be no mitigation for potential flooding. Council members may be aware that this location is listed on the Environment Agency website as being in "Flood Zone 3", ie – "Land with a high probability of flooding from rivers and the sea." The Environment Agency site states that a flood risk assessment may need to be carried out for development in this area" (Please see attached document) It would therefore seem appropriate to require a specific flood risk assessment is submitted in the context of this application, given the potential for a large number of people and vehicles to be present at this location.

Were practical, round-the-clock access for residents to be accommodated, anxieties about the scale of the festival would be less heightened.

Yours sincerely

Lisa Pool

Parish Clerk

St Cuthbert (Out) Parish Council

[lisa.pool@stcuthbertout-pc.gov.uk](mailto:lisa.pool@stcuthbertout-pc.gov.uk)

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for ensuring transparency and accountability in financial reporting. This section also highlights the need for regular audits and reviews to identify any discrepancies or errors in the data.

2. The second part of the document focuses on the role of technology in streamlining financial processes. It explores how digital tools and software can improve efficiency, reduce manual errors, and provide real-time insights into financial performance. The text also addresses the challenges associated with data security and privacy in a digital environment.

3. The third part of the document discusses the impact of regulatory changes on financial reporting. It examines how new regulations and standards can affect the way organizations collect, process, and disclose financial information. This section provides guidance on how to stay up-to-date with the latest regulatory requirements and ensure compliance.

4. The fourth part of the document explores the importance of effective communication in financial reporting. It discusses how clear and concise reporting can help stakeholders understand the organization's financial health and make informed decisions. This section also emphasizes the need for transparency and honesty in all financial disclosures.

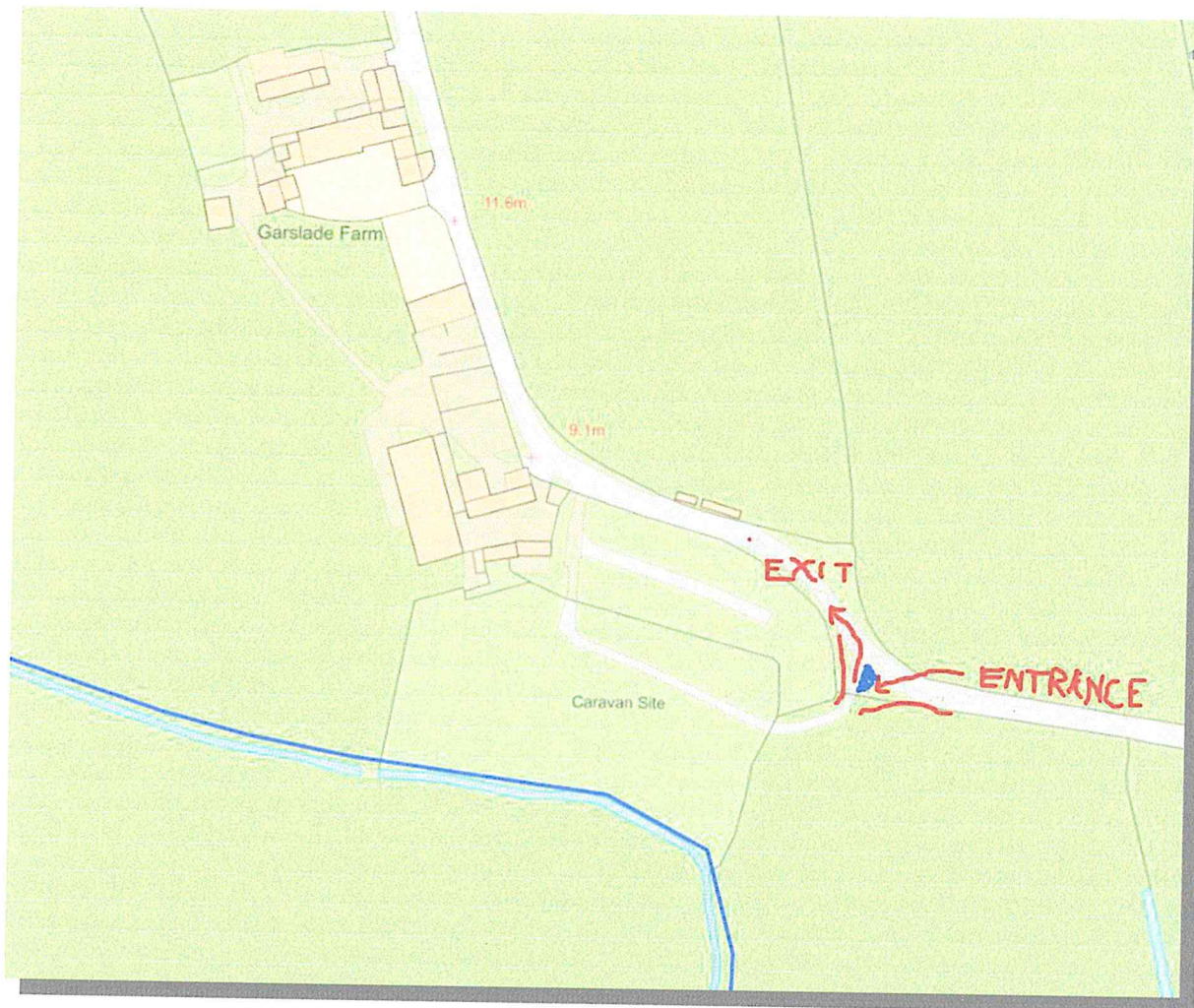
5. The fifth part of the document discusses the role of financial reporting in strategic decision-making. It explains how accurate and timely financial data can provide valuable insights into the organization's performance and help management identify areas for improvement. This section also highlights the importance of using financial reporting to track progress against strategic goals and objectives.

6. The sixth part of the document discusses the impact of financial reporting on investor relations. It explains how transparent and accurate financial reporting can help build trust and confidence among investors and other stakeholders. This section also provides guidance on how to effectively communicate financial information to investors and other stakeholders.

7. The seventh part of the document discusses the importance of financial reporting in risk management. It explains how accurate financial data can help identify potential risks and opportunities, and provide a basis for developing effective risk management strategies. This section also highlights the importance of using financial reporting to monitor and manage risks over time.

8. The eighth part of the document discusses the role of financial reporting in corporate governance. It explains how transparent and accurate financial reporting can help ensure that the organization is being run in the best interests of its shareholders and other stakeholders. This section also highlights the importance of using financial reporting to monitor and manage corporate performance and risk.

9. The ninth part of the document discusses the importance of financial reporting in public policy. It explains how accurate financial data can provide valuable insights into the economic performance of the organization and help inform public policy decisions. This section also highlights the importance of using financial reporting to monitor and manage the organization's impact on society and the environment.





# Flood map for planning

Your reference  
<Unspecified>

Location (easting/northing)  
349273/142456

Created  
16 Nov 2023 14:24

**Your selected location is in flood zone 3  
– an area with a high probability of flooding.**

## This means:

- you may need to complete a flood risk assessment for development in this area
- you should ask the Environment Agency about the level of flood protection at your location and request a Flood Defence Breach Hazard Map (You can email the Environment Agency at: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk))
- you should follow the Environment Agency's standing advice for carrying out a flood risk assessment (find out more at [www.gov.uk/guidance/flood-risk-assessment-standing-advice](http://www.gov.uk/guidance/flood-risk-assessment-standing-advice))

## Notes

The flood map for planning shows river and sea flooding data only. It doesn't include other sources of flooding. It is for use in development planning and flood risk assessments.

This information relates to the selected location and is not specific to any property within it. The map is updated regularly and is correct at the time of printing.

Flood risk data is covered by the Open Government Licence which sets out the terms and conditions for using government data. <https://www.nationalarchives.gov.uk/doc/open-government-licence/version/3/>

Use of the address and mapping data is subject to Ordnance Survey public viewing terms under Crown copyright and database rights 2022 OS 100024198. <https://flood-map-for-planning.service.gov.uk/os-terms>



# Flood map for planning

Your reference

<Unspecified>

Location (easting/northing)








349273/142456

Scale

1:2500

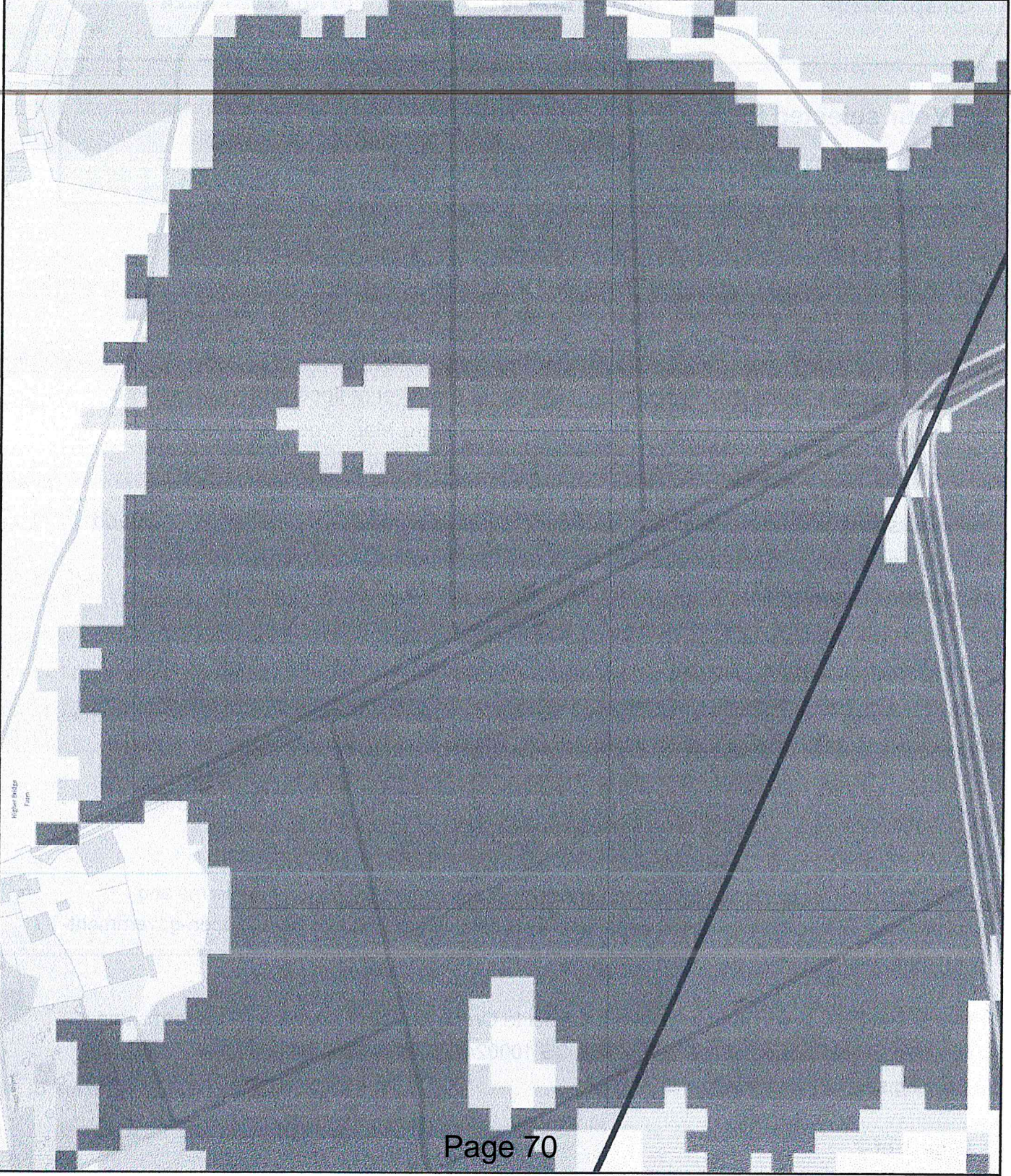
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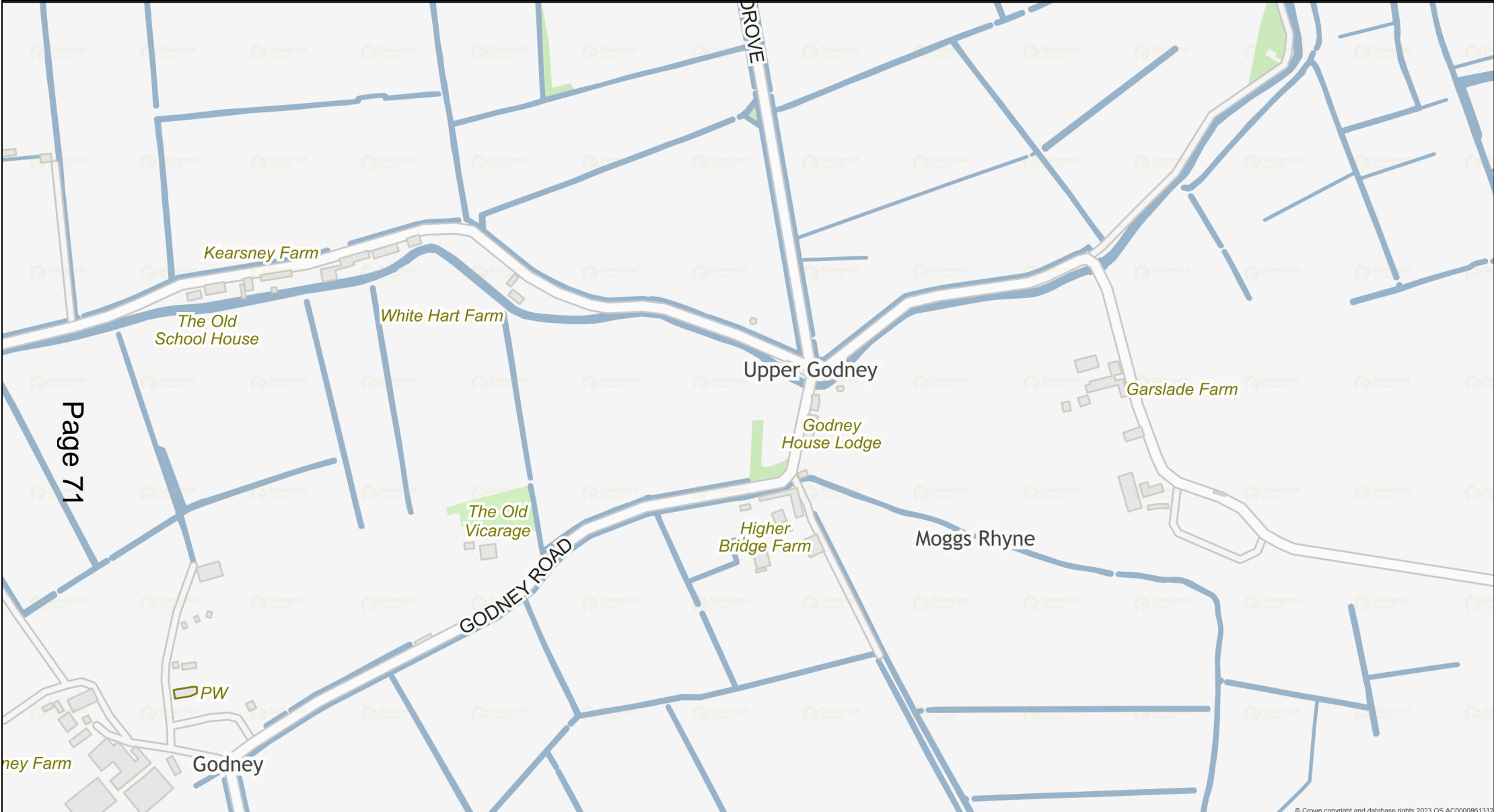
16 Nov 2023 14:24

-  Selected area
-  Flood zone 3
-  Flood zone 2
-  Flood zone 1
-  Flood defence
-  Main river
-  Water storage area



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